



ANNA SILVA • GRAPHIC DESIGNER

✉ annasilvadesigns@gmail.com



annasilvadesign.com

PROGRAMS

Adobe Photoshop
Adobe Illustrator
Figma

Microsoft Teams
Zoom
Slack

LANGUAGES

English
Spanish



EDUCATION

Bachelor of Arts

BENEDICTINE UNIVERSITY

Major in Graphic Arts and Design / Minor in Fine Arts



WORK EXPERIENCE

2022

PRESENT

ForYourParty.com / AREN Party Printers, Inc.

GRAPHIC DESIGNER

Typeset various product designs to be printed

Prepare print files for production

Compose proofs of products to be reviewed and approved by the customer before purchasing

Create designs to be used for product inspiration

2021

PRESENT

Silva-Ballesteros Imports

GRAPHIC DESIGNER

Translated Spanish written labels to English for a Mexican food company for sale in the United States

Redesigned the product label in order to include all FDA requirements for the product to be approved by the US government

Working on a branding of a Mexico-based Tequila to be sold in the United States

2020

2022

Aplus Communications

MARKETING & OFFICE MANAGER

Began the branding process of this start up company by creating a logo and developing a company website

Calculated weekly payroll

Organized documents and invoices that would filter in throughout the week

2020

2020

CMRubinWorld

DIGITAL DESIGN & VIDEO INTERN

Drafted scripting for video content and used that scripting to create videos that would be shared on different media platforms

Managed different social media accounts to promote content, interact with followers, and gain a bigger following